

Architectural Review Committee

May 5, 2010

Meeting Minutes

The Architectural Review Committee ("ARC") of the Prairie Crossing Homeowners Association held a meeting on Wednesday, May 5, 2010 at 7:33 pm at the Yellow Farmhouse.

Attendees

Leo Dorsey, Suzanne Mynard, and Jay Kalbrener were in attendance. Sean Daw and Paul Suvanich were not present. PCHOA Board Liaison Bob Gjerdingen and Recording Secretary Kari Turco, representing Karick & Associates, were also present.

Homeowner Forum

Two homeowners were in attendance to present their requests:

Scot Lara presented information for his landscaping request (see R10-014).

Steve Achtemeier presented information for his three landscaping, landscape lighting and patio requests (see R10-015, R10-016 and R10-017).

Minutes

A MOTION was made by Suzanne Mynard to approve the April 7, 2010 meeting minutes as presented. Seconded by Jay Kalbrener. Motion carried unanimously.

Old Business

Previously Discussed Review Requests

- A. Review Request #R10-010, Mark and Ellen Gerbasi, 1238 Prairie Trail, Lot 53
This is a request for an extension of an existing stone patio, to include a fire pit
04-07-10 Additional Information Letter Sent, requesting additional details on the stone material, clarification of the firepit dimensions, and neighbor comments.
05-05-10 Awaiting requested info.
- B. Review Request R10-013, Katherine Todd and Burt Jamison, 1254 Prairie Orchid, Lot 97
This is a request to change the color of the door to white, and the color of the house to barn red with white trim
04-07-10 Additional information letter sent, asking for neighbor comments, is the house cedar sided or vinyl, color sample or photo of other PC home with same color.
05-05-10 Rec'd info – final approval letter issued.

Previously Discussed Violations

- 1. 1313 Calamus, Room above Garage has no window treatments and storage boxes can be seen – is unsightly
09-02-09 PM to send letter

- 10-07-09 SM to check for compliance
 - 12-02-09 SM to check for compliance
 - 01-06-10 Sent to Al for further fines
 - 02-02-10 Sent to Al for further fines
 - 03-09-10 Sent to Al for further fines
 - 04-07-10 Sent to Al at SMS again, still no window covering; there is also a pile of crap in the driveway, but Al should probably check on this before sending anything in a letter on this pile.
 - 05-05-10 Fine
2. 1465 Colbee Benton and east neighbor – mold on porch and trim – sent to Al
- 04-07-10 Rec'd no response in the ARC mail, check with PM
 - 05-05-10 Homeowner emailed ARC to say they have been on Scott Franzen's schedule since last year and are awaiting his work this year.
3. Lot 323 – twisted, mangled and partially missing gutter – sent to Al
- 04-07-10 Rec'd no response in the ARC mail, check with PM
 - 05-05-10 Recommended to the PCHOA that this work be completed and charged back to the homeowner or a lien put on the home to recoup lost expense.

New Business

New Review Requests

- A. Request #R10-014, Scot Lara, 1570 Levi Baxter, Lot 261
This request is for landscaping.
05-05-10 Approval Letter Issued.
- B. Request #R10-015, Steve Achtemeier, 1094 Prairie Trail, Lot 65
This request is for landscaping.
05-05-10 Approval Letter Issued with a reminder that if the Locust does not live through the move and a replacement is needed, a new request will also be required.
- C. Request #R10-016, Steve Achtemeier, 1094 Prairie Trail, Lot 65
This request is for landscape lighting.
05-05-10 Approval Letter Issued.
- D. Request #R10-017, Steve Achtemeier, 1094 Prairie Trail, Lot 65
This request is for a patio, masonry seating wall and fountain.
05-05-10 Approval Letter Issued for Patio and masonry seating wall ONLY – fountain is not approved. If materials for seating wall change, request form must be resubmitted with change noted.
- E. Request #R10-018, Joseph Armiger, 896 Blazing Star, Lot 168
This request is for a 16 x 17 grey brick patio and a white wood painted pergola.

05-05-10 Approval Letter Issued.

- F. Request #R10-019, William & Regina Horine, 526 Switchgrass, Lot 11
This request is to bury sump discharge pipe 70' to front swail.
05-05-10 Approval Letter Issued – pond project will need a separate request.
- G. Request #R10-020, Pat Iwasaki, 1506 Levi Baxter, Lot 269
This request is for landscaping.
05-05-10 Approval Letter Issued.
- H. Request #R10-021, Sheryl Dorsey, 1591 Amos Bennett, Lot 309
This is a request to replace a dead Crab Apple tree with another one.
05-05-10 Approval Letter Issued.
- I. Request #R10-022, James & Susan Williamson, 1261 Hedgerow, Lot 128
This is a request to replace existing front concrete sidewalk with unilock paver curved walk to match patio put in back in 2007.
05-05-10 Approval Letter Issued.
- J. Request #R10-023, Linda Wiens, 1214 Priairie Orchid Ln, Lot 92
This request is for five (5) 4'x8' raised planting beds to be located in the front yard and for additional shrubs to hide them.
05-05-10 Further Information Letter Issued requesting: Request Form, Neighbor Comments, Materials List, Type of shrubs and their mature size.
- K. Request #R10-024, Robert Helle, 998 Prairie Trail, Lot 73
This request is for a 6'x10' deck and 18" flagstone seating wall.
05-05-10 Approval Letter Issued.

New Violations – sent to P.M.

There is a LaCrosse net out by the lake on a regular basis.

ARC Actions

Other Agenda Items

- Pattern Book – Completed sections to be sent to PCHOA board for review – SM will rewrite dog runs – MC to issue request for ARC assistance – MC will continue to assist with this project after retiring from the ARC – SD to get with MC for transfer of info (still working on this).
- Revisit Lawn Ornamentation in Guidelines regarding height contradiction & rear yard location
- LD to formulate a schedule of compliance for recurring violations still working on this
- Add Mosquito Curtain for front porch, Retractable Awnings, Metal Roofing as addendums to the Guidelines
- SM to write a landscape lighting guideline regarding usage restrictions.

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:30 p.m. on Wednesday, June 2, July 7, August 4, September 1, October 6, November 3, December 1, 2010.

Adjournment

The meeting was adjourned at 9:00 p.m.

This document is subject to correction as noted on next meeting's minutes.

ONGOING REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
R07-001	Jason & Rory Rizzo 1358 Coneflower #167	01-10-07 Expiration Ltr Issued 11/4/09	Stained, stamped concrete patio/walkway	Sean Daw
R07-006	Robert Helle 998 Prairie Trl #73	02-07-07 Expiration Ltr Issued 11/4/09	Add Bay, Replace Door, Add FP Chimney and Windows	Suzanne Mynard Only part not completed is the chimney
R07-060	Jim Coonan 1430 Windflower #238	11-07-07	Change front door color to black and add a black screen door	Paul Suvanich
R08-022	Steven Greenberg 1566 Lupine Ct #247	06-04-08	Unilock Patio	Jay Kalbrener
R08-023	Ken & Robbie Haney 931 Harris Rd #180	06-04-08	Storm Doors	Sean Daw
R08-031	Steve Achtemeier 1094 Prairie Trail #65	07-09-08 This project on hold	Garage, Screened Porch, side porch, additional entry	Suzanne Mynard/Sean Daw
R08-035	Matthew Padilla 1177 Hedgerow # 81	08-06-08	Patio/Walkway NEED MORE INFO	Suzanne Mynard
R08-041	David Meehan 1317 Coneflower #176	10-01-08	Screen Door Will supply photo	Sean Daw
R09-008	Shelly Mann 1371 Osage Orange #27	05-12-09	Patio & Seating Wall	Jay Kalbrener
R09-014	Rick & Erin Cummisford 872 Blazing Star #170	05-12-09	Trellis	Sean Daw

R09-015	Rick & Erin Cummisford 872 Blazing Star #170	05-12-09	Trees	Sean Daw
R09-020	Karen & John Schuster 1470 Windflower #240	06-03-09	Unilock patio	Jay Kalbrener
R09-023	Bonnie Brown 1554 Levi Baxter #263	07-01-09 This project on hold	Replace Roof & Upstairs Windows, change house color, change front door color	Leo Dorsey
R09-025	John Gill & Carrie Van Deyck 1140 Hedgerow #146	07-01-09 (awaiting plat of survey)	Patio, Walkway, Seating Wall This project on hold as of 4/7/10	Suzanne Mynard
R09-028	Ed & Lynne Clemens 1433 Indian Grass #22	08-05-09	Replace Patio Door	Jay Kalbrener
R09-035	Hsien-Hsin Tung 860 Blazing Star #171	10-07-09	Deck w/ pergola & awning, add'l window	Sean Daw
R09-037	Alvin & Gina Wells 1457 Indian Grass #19	10-07-09	Repl back deck, front porch wood, repl rear door	Jay Kalbrener
R09-040	Mark & Ellen Gerbasi 1238 Prairie Trl #53	12-02-09	Rear Deck	Suzanne Mynard
R10-001	Mark & Ellen Gerbasi 1238 Prairie Trl #53	02-02-10	Outdoor Lights	Suzanne Mynard
R10-002	Vel Natarajan 812 Blazing Star #175	03-09-10	Semi-Dwarf Asian Pear	Sean Daw
R10-003	John Miller & Marla Ma 891 Harris #163	03-09-10	Dwarf Peach & Dwarf Cherry	Sean Daw
R10-004	Tracy & Ted Erski 1522 Levi Baxter #267	03-09-10	Raised Garden Beds	Leo Dorsey
R10-005	Robert & Catherine Gjerding 1505 Portia #278	03-09-10	Fence, Prairie, Rain Barrel, Pond	Leo Dorsey

<i>R10-006</i>	<i>Patsy Welch & John Wiley 1427 Wild Iris #116</i>	<i>04-07-10</i>	<i>Patio, walkway, pond</i>	<i>Suzanne Mynard</i>
<i>R10-007</i>	<i>Chris Mallon 1447 Thimbleweed #334</i>	<i>04-07-10</i>	<i>11 Trees</i>	<i>Paul Suvanich</i>
<i>R10-008</i>	<i>Paul & Kathleen Suvanich 1000 Shooting Star #330</i>	<i>04-07-10</i>	<i>Repl rear door with patio slider</i>	<i>Sean Daw</i>
<i>R10-009</i>	<i>Frank & Suzanne Mynard 1250 Prairie Trail #52</i>	<i>04-07-10</i>	<i>Porch Mounted Lattice</i>	<i>Leo Dorsey</i>
<i>R10-010</i>	<i>Mark & Ellen Gerbasi 1238 Prairie Trail #53</i>	<i>04-07-10</i>	<i>Extension of stone patio and add fire pit</i>	<i>Suzanne Mynard</i>
<i>R10-011</i>	<i>Carol Shaffer & Dick Hosteny 1024 Harris #217</i>	<i>04-07-10</i>	<i>Green Rain Barrel</i>	<i>Sean Daw</i>
<i>R10-012</i>	<i>Nathan Aaberg 1331 Wild Indigo #212</i>	<i>04-07-10</i>	<i>3 grey rain barrels</i>	<i>Sean Daw</i>
<i>R10-013</i>	<i>Katherine Todd & Burt Jamison 1254 Prairie Orchid #97</i>	<i>04-07-10</i>	<i>Change color of door to white, house to barn red and trim to white</i>	<i>Suzanne Mynard</i>
<i>R10-014</i>	<i>Scot Lara 1570 Levi Baxter #261</i>	<i>05-05-10</i>	<i>Pampass Grasses</i>	<i>Leo Dorsey</i>
<i>R10-015</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>05-05-10</i>	<i>Landscaping</i>	<i>Suzanne Mynard</i>
<i>R10-016</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>05-05-10</i>	<i>Landscape Lighting</i>	<i>Suzanne Mynard</i>
<i>R10-017</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>05-05-10</i>	<i>Patio, Seating Wall</i>	<i>Suzanne Mynard</i>
<i>R10-018</i>	<i>Joseph Armiger 896 Blazing Star #168</i>	<i>05-05-10</i>	<i>Patio, White Pergola</i>	<i>Sean Daw</i>

R10-019	William & Regina Horine 526 Switchgrass #11	05-05-10	Bury Sump Discharge Line 70' to front swail	Jay Kalbrener
R10-022	James & Susan Williamson 1261 Hedgerow #128	05-05-10	Unilock paver sidewalk in front	Suzanne Mynard
R10-023	Linda Wiens 1214 Prairie Orchid #92	05-05-10	5 raised planting beds with bushes to hide them	Suzanne Mynard
R10-024	Robert Helle 998 Prairie Trail #73	05-05-10	Deck, Seating Wall	Suzanne Mynard

COMPLETED REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
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R09-001	Holtsford/Wittman, 1515 Portia #279	01-07-09	Kitchen Window Relocation	Jay Kalbrener
R09-001	A. Holtsford & N Wittman, 1515 Portia #279	01-07-09	Move Kitchen Window	Jay Kalbrener
R09-002	Eric & Dari Carre 1486 Prairie Trl #35	02-04-09	Arborvitae along back of driveway	Suzanne Mynard
R09-009	Frank & Suzanne Mynard 1250 Prairie Trail #52	05-12-09	Trees	Jay Kalbrener
R09-010	Bob Lee 1238 Prairie Orchid #95	05-12-09	Planter Boxes	Suzanne Mynard
R09-011	Cheryl & Leo Dorsey 1591 Amos Bennett #309	05-12-09	Retractable Awning	Jay Kalbrener
R09-034	Patrick Gonder & Teresa Aquinaldo 1443 Sunflower #227	09-02-09	Landshark	Jay Kalbrener
R09-016	Vel Natarajan 812 Blazing Star #175	05-12-09	Tree	Sean Daw
R09-017	Paul & Kathleen Suvanich 1000 Shoting Star	05-12-09	Patio, Seating Wall, Driveway Ribbon	Sean Daw

	# 330			
R09-004	Pat & Kazu Iwasaki 1506 Levi Baxter #269	03-04-09	Rain Barrel	Leo Dorsey
R09-006	Frank & Suzanne Mynard 1250 Prairie Trl #52	04-01-09	Fence, Lattice, Trellis, Add'l Plant Mat'ls	Jay Kalbrener
R09-007	Paul & Kathy Suvanich 1000 Shooting Star #330	04-01-09	Screen Door	Sean Daw
R08-016	Nathan Aaberg 1331 Wild Indigo #212	05-07-08	White Screen Door	Sean Daw
R08-017	Nathan Aaberg 1331 Wild Indigo #212	05-07-08	Add 3 Asian Pear Trees	Sean Daw
R09-021	Amy Holtsford 1515 Potia # 279	06-03-09	Window on W Side, Rear	Jay Kalbrener
R09-022	Amy Holtsford 1515 Potia # 279	06-03-09 (awaiting PCHOA approval)	Temporary Screening Curtain on Front Porch	Jay Kalbrener
R09-026	Bob & Catherine Gjerdingen 1505 Portia # 278	07-01-09	Roof Replacement	Leo Dorsey
R09-027	Eric & Dari Carre 1486 Prairie Trl #35	08-05-09	Replace Destroyed Trees	Suzanne Mynard
R09-005	Mark & Ellen Gerbasi, 1238 Prairie Trl, #53	04-01-09	Flagstone Retaining Wall	Suzanne Mynard
R09-013	Bill & Gina Horine 526 Switchgrass # 11	05-12-09	Trees	Jay Kalbrener
R09-024	Nick & Julie Kotzamaris 976 Shooting Star #332	07-01-09	Replace rear French doors with French slider	Paul Suvanich
R09-032	David & Wendy Holliman 1141 Hedgerow #78	08-05-09	5' Windmill (relo to back yard)	Suzanne Mynard
R09-033	Richard VanderVeer 1476 Colbee Benton #272	09-02-09	Paver Patio, Landscaping	Leo Dorsey
R09-019	Carmen & Richard Browne 1388 Prairie Trail # 42	05-12-09 (awaiting specs)	Fence	
R09-029	Donna Mack 1574 Portia	08-05-09	Replace Greenspire	Leo Dorsey

	#286			
R09-038	Kim & Bob Loeschorn 1118 Prairie Trl #63	10-07-09	3 add'l trees	Suzanne Mynard
R09-039	Lisa & Stephen Strong 1154 Prairie Trl, #60	11-04-09	Colorado Blue Spruce	Suzanne Mynard
R08-003	Robert Heinrich 1357 Hedgerow #154	03-05-08	Replace French Door	Suzanne Mynard
R08-042	Eric Schwartz & Jason Johnson 1446 Thimbleweed #362	11-5-08	White dog-eared picket fence	Paul Suvanich
R09—012	James Williamson 1261 Hedgerow #128	05-12-09	Storm Door	Suzanne Mynard
R09-031	John & Claudia Estep 1467 Wild Iris #121	08-05-09	Hot Tub	Suzanne Mynard
R09-036	Tim & Kathryn Gilbertson 1262 Prairie Trl #51	10-07-09	4 skylights	Suzanne Mynard
R09-018	Patsy Welch & John Wylie 1427 Wild Iris # 116	05-12-09	2 nd Story above Garage, Sliding Door at existing patio, window next to f.p.	Suzanne Mynard
R08-037	Mark & Corrine Jasper 1347 Osage Orange # 30	09-10-08	Extend paver patio, relocate hot tub	Jay Kalbrener
R10-020	Pat Iwasaki 1506 Levi Baxter #269	05-05-10	Landscaping	Leo Dorsey
R10-021	Sheryl Dorsey 1591 Amos Bennett #309	05-05-10	Replace Dead Tree	Jay Kalbrener

CANCELED REQUESTS

<i>Review Request Number</i>	<i>Homeowner Name Address Lot #</i>	<i>Date Approved</i>	<i>Project Summary</i>	<i>ARC Member to Oversee</i>
R09-030	Joe & Colleen Marencik 1260 Hedgerow #136	08-05-09	Kinetic Wind Sculpture	Suzanne Mynard