

Architectural Review Committee

June 2, 2010

Meeting Minutes

The Architectural Review Committee ("ARC") of the Prairie Crossing Homeowners Association held a meeting on Wednesday, June 2, 2010 at 7:34 pm at the Yellow Farmhouse.

Attendees

Leo Dorsey, Suzanne Mynard, Sean Daw, Paul Suvanich and Jay Kalbrener were in attendance. PCHOA Board Liaison Bob Gjerdingen was not present. Recording Secretary Kari Turco, representing Karick & Associates, was also present.

Homeowner Forum

One homeowner was in attendance to present his requests:

Steve Achtemeier presented information for a fountain at the corner of his patio (see R10-025) and a fence surrounding his vegetable garden (see R10-026).

Minutes

A MOTION was made by Suzanne Mynard to approve the May 5, 2010 meeting minutes as presented. Seconded by Jay Kalbrener. Motion carried unanimously.

Old Business

Previously Discussed Review Requests

- A. Review Request #R10-010, Mark and Ellen Gerbasi, 1238 Prairie Trail, Lot 53
This is a request for an extension of an existing stone patio, to include a fire pit
- 04-07-10** Additional Information Letter Sent, requesting additional details on the stone material, clarification of the firepit dimensions, and neighbor comments.
- 05-05-10** Awaiting requested info.
- 06-02-10** A 2nd Additional Information Letter Issued
- B. Request #R10-023, Linda Wiens, 1214 Priairie Orchid Ln, Lot 92
This request is for five (5) 4'x8' raised planting beds to be located in the front yard and for additional shrubs to hide them.
- 05-05-10** Further Information Letter Issued requesting: Request Form, Neighbor Comments, Materials List, Type of shrubs and their mature size.
- 06-02-10** Request Form Rec'd. 2nd Further Info Letter Issued re-requesting neighbor comments, shrub type and mature size, materials list

Previously Discussed Violations

1. 1313 Calamus, Room above Garage has no window treatments and storage boxes can be seen – is unsightly
- 09-02-09** PM to send letter
- 10-07-09** SM to check for compliance

- 12-02-09** SM to check for compliance
 - 01-06-10** Sent to Al for further fines
 - 02-02-10** Sent to Al for further fines
 - 03-09-10** Sent to Al for further fines
 - 04-07-10** Sent to Al at SMS again, still no window covering; there is also a pile of crap in the driveway, but Al should probably check on this before sending anything in a letter on this pile.
 - 05-05-10** Fine
 - 06-02-10** Fine
2. 1465 Colbee Benton and east neighbor – mold on porch and trim – sent to Al
- 04-07-10** Rec'd no response in the ARC mail, check with PM
 - 05-05-10** Homeowner emailed ARC to say they have been on Scott Franzen's schedule since last year and are awaiting his work this year.
 - 06-02-10** Awaiting verification of completion.
3. There is a LaCrosse net out by the lake on a regular basis – being watched and handled by PCHOA and Management

New Business

New Review Requests

- A. Request #R10-025, Steve Achtemeier, 1094 Prairie Trail, Lot 65
This request is for a fountain at the corner of the patio.
06-02-10 Approval Letter Issued.
- B. Request #R10-026, Steve Achtemeier, 1094 Prairie Trail, Lot 65
This request is for a fence around the vegetable garden.
06-02-10 Approval Letter Issued.
- C. R10-027, Jay Kalbrener, 1535 Portia, Lot 281
This request is for a 4' x 4' raised garden bed
06-02-10 Approval Letter Issued.
- D. R10-028, Donald & Carolyn Fisher, 1332 Prairie Trail, Lot 46
This request is for the replacement of the front sidewalk with a paver brick one and the addition of landscape materials.
06-02-10 Sidewalk Replacement Approval Letter Issued
Landscape Further Information Letter Issued
- E. R10-029, Dale Shields, 1455 Turks Cap, Lot 324
This request is to paint the front door.
06-02-10 Approval Letter Issued.
- F. R10-030, Dale Shields, 1455 Turks Cap, Lot 324
This request is to install a rain barrel, painted grey.

New Violations – sent to P.M.

Lot 53, 1238 Prairie Trail, inflatable pool
1470 Windflower, 12-18" weeds
Carre's – unapproved water feature
Lot 220, WM House – fence in back is falling down & bench on side is falling apart
1570 Penstemmon, Trash Cans
1465 Penstemmon, Trash Cans
1313 Prairie Trail, Trash Cans
2 houses on Calamus with Trash Cans and random crap – furniture

ARC Actions

SM to write a newsletter blurb, reminding homeowners about the trash rules

Other Agenda Items

- Pattern Book – Completed sections to be sent to PCHOA board for review – SM will rewrite dog runs – MC to issue request for ARC assistance – MC will continue to assist with this project after retiring from the ARC – SD to get with MC for transfer of info (still working on this).
- Revisit Lawn Ornamentation in Guidelines regarding height contradiction & rear yard location
- LD to formulate a schedule of compliance for recurring violations still working on this
- Add Mosquito Curtain for front porch, Retractable Awnings, Metal Roofing as addendums to the Guidelines
- SM to write a landscape lighting guideline regarding usage restrictions.

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:30 p.m. on Wednesday, July 7, August 4, September 1, October 6, November 3, December 1, 2010.

Adjournment

The meeting was adjourned at 8:42 p.m.

This document is subject to correction as noted on next meeting's minutes.

ONGOING REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
R07-001	Jason & Rory Rizzo 1358 Coneflower #167	01-10-07 Expiration Ltr Issued 11/4/09	Stained, stamped concrete patio/walkway	Sean Daw
R07-006	Robert Helle 998 Prairie Trl #73	02-07-07 Expiration Ltr Issued 11/4/09	Add Bay, Replace Door, Add FP Chimney and Windows	Suzanne Mynard Only part not completed is the chimney
R07-060	Jim Coonan	11-07-07	Change front door	Paul Suvanich

	1430 Windflower #238		color to black and add a black screen door	
R08-022	Steven Greenberg 1566 Lupine Ct #247	06-04-08	Unilock Patio	Jay Kalbrener
R08-023	Ken & Robbie Haney 931 Harris Rd #180	06-04-08	Storm Doors	Sean Daw
R08-031	Steve Achtemeier 1094 Prairie Trail #65	07-09-08 This project on hold	Garage, Screened Porch, side porch, additional entry	Suzanne Mynard/Sean Daw
R08-035	Matthew Padilla 1177 Hedgerow # 81	08-06-08	Patio/Walkway NEED MORE INFO	Suzanne Mynard
R08-041	David Meehan 1317 Coneflower #176	10-01-08	Screen Door Will supply photo	Sean Daw
R09-008	Shelly Mann 1371 Osage Orange #27	05-12-09	Patio & Seating Wall	Jay Kalbrener
R09-020	Karen & John Schuster 1470 Windflower #240	06-03-09	Unilock patio	Jay Kalbrener
R09-023	Bonnie Brown 1554 Levi Baxter #263	07-01-09 This project on hold	Replace Roof &Upstairs Windows, change house color, change front door color	Leo Dorsey
R09-025	John Gill & Carrie Van Deyck 1140 Hedgerow #146	07-01-09 (awaiting plat of survey)	Patio, Walkway, Seating Wall This project on hold as of 4/7/10	Suzanne Mynard
R09-028	Ed & Lynne Clemens 1433 Indian Grass #22	08-05-09	Replace Patio Door	Jay Kalbrener
R09-035	Hsien-Hsin Tung 860 Blazing Star #171	10-07-09	Deck w/pergola & awning, add'l window	Sean Daw
R09-037	Alvin & Gina Wells 1457 Indian Grass #19	10-07-09	Repl back deck, front porch wood, repl rear door	Jay Kalbrener
R09-040	Mark & Ellen Gerbas 1238 Prairie Trl #53	12-02-09	Rear Deck	Suzanne Mynard
R10-001	Mark & Ellen Gerbas 1238 Prairie Trl #53	02-02-10	Outdoor Lights	Suzanne Mynard

R10-002	Vel Natarajan 812 Blazing Star #175	03-09-10	Semi-Dwarf Asian Pear	Sean Daw
R10-003	John Miller & Marla Ma 891 Harris #163	03-09-10	Dwarf Peach & Dwarf Cherry	Sean Daw
R10-004	Tracy & Ted Erski 1522 Levi Baxter #267	03-09-10	Raised Garden Beds	Leo Dorsey
R10-005	Robert & Catherine Gjerdinger 1505 Portia #278	03-09-10	Fence, Prairie, Rain Barrel, Pond	Leo Dorsey
R10-006	Patsy Welch & John Wiley 1427 Wild Iris #116	04-07-10	Patio, walkway, pond	Suzanne Mynard
R10-010	Mark & Ellen Gerbasi 1238 Prairie Trail #53	04-07-10	Extension of stone patio and add fire pit	Suzanne Mynard
R10-011	Carol Shaffer & Dick Hosteny 1024 Harris #217	04-07-10	Green Rain Barrel	Sean Daw
R10-012	Nathan Aaberg 1331 Wild Indigo #212	04-07-10	3 grey rain barrels	Sean Daw
R10-013	Katherine Todd & Burt Jamison 1254 Prairie Orchid #97	04-07-10	Change color of door to white, house to barn red and trim to white	Suzanne Mynard
R10-014	Scot Lara 1570 Levi Baxter #261	05-05-10	Pampass Grasses	Leo Dorsey
R10-015	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscaping (if Locust dies, replacement needs new request form)	Suzanne Mynard
R10-016	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscape Lighting	Suzanne Mynard
R10-017	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Patio, Seating Wall	Suzanne Mynard

<i>R10-018</i>	<i>Joseph Armiger 896 Blazing Star #168</i>	<i>05-05-10</i>	<i>Patio, White Pergola</i>	<i>Sean Daw</i>
<i>R10-019</i>	<i>William & Regina Horine 526 Switchgrass #11</i>	<i>05-05-10</i>	<i>Bury Sump Discharge Line 70' to front swail</i>	<i>Jay Kalbrener</i>
<i>R10-022</i>	<i>James & Susan Williamson 1261 Hedgerow #128</i>	<i>05-05-10</i>	<i>Unilock paver sidewalk in front</i>	<i>Suzanne Mynard</i>
<i>R10-023</i>	<i>Linda Wiens 1214 Prairie Orchid #92</i>	<i>05-05-10</i>	<i>5 raised planting beds with bushes to hide them</i>	<i>Suzanne Mynard</i>
<i>R10-024</i>	<i>Robert Helle 998 Prairie Trail #73</i>	<i>05-05-10</i>	<i>Deck, Seatng Wall</i>	<i>Suzanne Mynard</i>
<i>R10-025</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>06-02-10</i>	<i>Fountain at corner of patio</i>	<i>Suzanne Mynard</i>
<i>R10-026</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>06-02-10</i>	<i>Fence around Vegetable Garden</i>	<i>Suzanne Mynard</i>
<i>R10-027</i>	<i>Jay Kalbrener 1535 Portia #281</i>	<i>06-02-10</i>	<i>Raised Garden Bed</i>	<i>Leo Dorsey</i>
<i>R10-028</i>	<i>Donald & Carolyn Fisher 1332 Prairie Trl #46</i>	<i>06-02-10</i>	<i>Replace Front Walk w/paver brick, Additional LS</i>	<i>Suzanne Mynard</i>
<i>R10-029</i>	<i>Dale Shields 1455 Turks Cap #324</i>	<i>06-02-10</i>	<i>Paint Front Door Red</i>	<i>Paul Suvanich</i>
<i>R10-030</i>	<i>Dale Shields 1455 Turks Cap #324</i>	<i>06-02-10</i>	<i>Rain Barrel, painted grey</i>	<i>Paul Suvanich</i>

COMPLETED REQUESTS

<i>Review Request Number</i>	<i>Homeowner Name Address Lot #</i>	<i>Date Approved</i>	<i>Project Summary</i>	<i>ARC Member to Oversee</i>
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<i>R09-001</i>	<i>Holtsford/Wittman, 1515 Portia #279</i>	<i>01-07-09</i>	<i>Kitchen Window Relocation</i>	<i>Jay Kalbrener</i>
<i>R09-001</i>	<i>A. Holtsford & N Wittman, 1515 Portia #279</i>	<i>01-07-09</i>	<i>Move Kitchen Window</i>	<i>Jay Kalbrener</i>
<i>R09-002</i>	<i>Eric & Dari Carre 1486 Prairie Trl #35</i>	<i>02-04-09</i>	<i>Arborvitae along back of driveway</i>	<i>Suzanne Mynard</i>
<i>R09-009</i>	<i>Frank & Suzanne Mynard 1250 Prairie Trail #52</i>	<i>05-12-09</i>	<i>Trees</i>	<i>Jay Kalbrener</i>
<i>R09-010</i>	<i>Bob Lee 1238 Prairie Orchid #95</i>	<i>05-12-09</i>	<i>Planter Boxes</i>	<i>Suzanne Mynard</i>
<i>R09-011</i>	<i>Cheryl & Leo Dorsey 1591 Amos Bennett #309</i>	<i>05-12-09</i>	<i>Retractable Awning</i>	<i>Jay Kalbrener</i>
<i>R09-034</i>	<i>Patrick Gonder & Teresa Aquinaldo 1443 Sunflower #227</i>	<i>09-02-09</i>	<i>Landshark</i>	<i>Jay Kalbrener</i>
<i>R09-016</i>	<i>Vel Natarajan 812 Blazing Star #175</i>	<i>05-12-09</i>	<i>Tree</i>	<i>Sean Daw</i>
<i>R09-017</i>	<i>Paul & Kathleen Suvanich 1000 Shoting Star # 330</i>	<i>05-12-09</i>	<i>Patio, Seating Wall, Driveway Ribbon</i>	<i>Sean Daw</i>
<i>R09-004</i>	<i>Pat & Kazu Iwasaki 1506 Levi Baxter #269</i>	<i>03-04-09</i>	<i>Rain Barrel</i>	<i>Leo Dorsey</i>
<i>R09-006</i>	<i>Frank & Suzanne Mynard 1250 Prairie Trl #52</i>	<i>04-01-09</i>	<i>Fence, Lattice, Trellis, Add'l Plant Mat'ls</i>	<i>Jay Kalbrener</i>
<i>R09-007</i>	<i>Paul & Kathy Suvanich 1000 Shooting Star #330</i>	<i>04-01-09</i>	<i>Screen Door</i>	<i>Sean Daw</i>
<i>R08-016</i>	<i>Nathan Aaberg 1331 Wild Indigo #212</i>	<i>05-07-08</i>	<i>White Screen Door</i>	<i>Sean Daw</i>
<i>R08-017</i>	<i>Nathan Aaberg 1331 Wild Indigo #212</i>	<i>05-07-08</i>	<i>Add 3 Asian Pear Trees</i>	<i>Sean Daw</i>
<i>R09-021</i>	<i>Amy Holtsford 1515 Potia # 279</i>	<i>06-03-09</i>	<i>Window on W Side, Rear</i>	<i>Jay Kalbrener</i>
<i>R09-022</i>	<i>Amy Holtsford 1515 Potia # 279</i>	<i>06-03-09 (awaiting PCHOA approval)</i>	<i>Temporary Screening Curtain on Front Porch</i>	<i>Jay Kalbrener</i>
<i>R09-026</i>	<i>Bob & Catherine</i>	<i>07-01-09</i>	<i>Roof Replacement</i>	<i>Leo Dorsey</i>

	<i>Gjerdingen 1505 Portia # 278</i>			
<i>R09-027</i>	<i>Eric & Dari Carre 1486 Prairie Trl #35</i>	<i>08-05-09</i>	<i>Replace Destroyed Trees</i>	<i>Suzanne Mynard</i>
<i>R09-005</i>	<i>Mark & Ellen Gerbasi, 1238 Prairie Trl, #53</i>	<i>04-01-09</i>	<i>Flagstone Retaining Wall</i>	<i>Suzanne Mynard</i>
<i>R09-013</i>	<i>Bill & Gina Horine 526 Switchgrass # 11</i>	<i>05-12-09</i>	<i>Trees</i>	<i>Jay Kalbrener</i>
<i>R09-024</i>	<i>Nick & Julie Kotzamaris 976 Shooting Star #332</i>	<i>07-01-09</i>	<i>Replace rear French doors with French slider</i>	<i>Paul Suvanich</i>
<i>R09-032</i>	<i>David & Wendy Holliman 1141 Hedgerow #78</i>	<i>08-05-09</i>	<i>5' Windmill (relo to back yard)</i>	<i>Suzanne Mynard</i>
<i>R09-033</i>	<i>Richard VanderVeer 1476 Colbee Benton #272</i>	<i>09-02-09</i>	<i>Paver Patio, Landscaping</i>	<i>Leo Dorsey</i>
<i>R09-019</i>	<i>Carmen & Richard Browne 1388 Prairie Trail # 42</i>	<i>05-12-09 (awaiting specs)</i>	<i>Fence</i>	
<i>R09-029</i>	<i>Donna Mack 1574 Portia #286</i>	<i>08-05-09</i>	<i>Replace Greenspire</i>	<i>Leo Dorsey</i>
<i>R09-038</i>	<i>Kim & Bob Loeschorn 1118 Prairie Trl #63</i>	<i>10-07-09</i>	<i>3 add'l trees</i>	<i>Suzanne Mynard</i>
<i>R09-039</i>	<i>Lisa & Stephen Strong 1154 Prairie Trl, #60</i>	<i>11-04-09</i>	<i>Colorado Blue Spruce</i>	<i>Suzanne Mynard</i>
<i>R08-003</i>	<i>Robert Heinrich 1357 Hedgerow #154</i>	<i>03-05-08</i>	<i>Replace French Door</i>	<i>Suzanne Mynard</i>
<i>R08-042</i>	<i>Eric Schwartz & Jason Johnson 1446 Thimbleweed #362</i>	<i>11-5-08</i>	<i>White dog-eared picket fence</i>	<i>Paul Suvanich</i>
<i>R09—012</i>	<i>James Williamson 1261 Hedgerow #128</i>	<i>05-12-09</i>	<i>Storm Door</i>	<i>Suzanne Mynard</i>
<i>R09-031</i>	<i>John & Claudia Estep 1467 Wild Iris #121</i>	<i>08-05-09</i>	<i>Hot Tub</i>	<i>Suzanne Mynard</i>
<i>R09-036</i>	<i>Tim & Kathryn Gilbertson 1262 Prairie Trl</i>	<i>10-07-09</i>	<i>4 skylights</i>	<i>Suzanne Mynard</i>

	#51			
R09-018	Patsy Welch & John Wylie 1427 Wild Iris # 116	05-12-09	2 nd Story above Garage, Sliding Door at existing patio, window next to f.p.	Suzanne Mynard
R08-037	Mark & Corrine Jasper 1347 Osage Orange # 30	09-10-08	Extend paver patio, relocate hot tub	Jay Kalbrener
R10-020	Pat Iwasaki 1506 Levi Baxter #269	05-05-10	Landscaping	Leo Dorsey
R10-021	Sheryl Dorsey 1591 Amos Bennett #309	05-05-10	Replace Dead Tree	Jay Kalbrener
R09-014	Rick & Erin Cummisford 872 Blazing Star #170	05-12-09	Trellis	Sean Daw
R09-015	Rick & Erin Cummisford 872 Blazing Star #170	05-12-09	Trees	Sean Daw
R10-007	Chris Mallon 1447 Thimbleweed #334	04-07-10	11 Trees	Paul Suvanich
R10-008	Paul & Kathleen Suvanich 1000 Shooting Star #330	04-07-10	Repl rear door with patio slider	Sean Daw
R10-009	Frank & Suzanne Mynard 1250 Prairie Trail #52	04-07-10	Porch Mounted Lattice	Leo Dorsey

CANCELED REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
R09-030	Joe & Colleen Marencik 1260 Hedgerow #136	08-05-09	Kinetic Wind Sculpture	Suzanne Mynard