

Architectural Review Committee

October 6, 2010

Meeting Minutes

The Architectural Review Committee (“ARC”) of the Prairie Crossing Homeowners Association held a meeting on Wednesday, October 6, 2010 at 7:40 pm at the Dorsey Residence.

Attendees

Leo Dorsey, Sean Daw, Paul Suvanich and Suzanne Mynard were in attendance. Jay Kalbrener was absent. PCHOA Board Liaison Bob Gjerdingen was not present. Recording Secretary Kari Turco, representing Karick & Associates, was also present.

Homeowner Forum

Minutes

A MOTION was made by Sean Daw to approve the August 4, 2010 meeting minutes as presented. Seconded by Suzanne Mynard. Motion carried unanimously.

Old Business

Previously Discussed Review Requests

- A. Review Request #R10-010, Mark and Ellen Gerbasi, 1238 Prairie Trail, Lot 53
This is a request for an extension of an existing stone patio, to include a fire pit
- | | |
|-----------------|--|
| 04-07-10 | Additional Information Letter Sent, requesting additional details on the stone material, clarification of the firepit dimensions, and neighbor comments. |
| 05-05-10 | Awaiting requested info. |
| 06-02-10 | A 2 nd Additional Information Letter Issued |
| 07-07-10 | A 3 rd Additional Information Letter Issued |
| 08-04-10 | A 4 th Additional Information Letter Issued |
| 10-06-10 | Cancelled. |

Previously Discussed Violations

1. 1313 Calamus, Room above Garage has no window treatments and storage boxes can be seen – is unsightly
- | | |
|-----------------|---|
| 09-02-09 | PM to send letter |
| 10-07-09 | SM to check for compliance |
| 12-02-09 | SM to check for compliance |
| 01-06-10 | Sent to AI for further fines |
| 02-02-10 | Sent to AI for further fines |
| 03-09-10 | Sent to AI for further fines |
| 04-07-10 | Sent to AI at SMS again, still no window covering; there is also a pile of crap in the driveway, but AI should probably check on this before sending anything in a letter on this pile. |
| 05-05-10 | Fine |
| 06-02-10 | Fine |
| 07-07-10 | Fine |

08-04-10 Fine for Garage Window Treatment, driveway crap removed
10-06-10 Fine for Garage Window Treatment, More crap is in driveway

New Business

New Review Requests

- A. R10-036, Andrew Pauls, 1541 Amos Bennett, Lot 304
This request is for re-roofing the home.
10-06-10 Approval Letter Issued via Email
- B. R10-037, Joseph Arminger, 896 Blazing Star, Lot 168
This request is to add two rainbarrels.
10-06-10 Approval Letter Issued
- C. R10-038, Kate Todd & Burt Jamison, 1254 Prairie Orchid, Lot 97
This request is to remove overgrown landscaping, replace landscaping, add concrete pad for metal firepit and benches.
10-06-10 Approval Letter Issued
- D. R10-039, Linda Johnson, 1148 Goldenrod, Lot 85
This request is to replace patio door with Pella, wood door due to water damage.
10-06-10 Approval Letter Issued
- E. R10-040, Tom & Kathryn Gilbertson, 1262 Prairie Trail, Lot 51
This request is to replace front walkway and small rear patio with unilock pavers.
10-06-10 Approval Letter Issued

New Violations – sent to P.M.

ARC Actions

SD asked BOD for \$100 to purchase 1000 yellow 2” vinyl numbers for mailboxes. Board did not receive. SD to resubmit.

SD to try and revise ARC request form PDF to change number of meetings per month and “add neighbors comments on the back of this form.”

Other Agenda Items

- Pattern Book – Completed sections to be sent to PCHOA board for review – SM will rewrite dog runs – MC to issue request for ARC assistance – MC will continue to assist with this project after retiring from the ARC – SD to get with MC for transfer of info (still working on this). SD & SM to take over this project.
- Revisit Lawn Ornamentation in Guidelines regarding height contradiction & rear yard location
- LD to formulate a schedule of compliance for recurring violations still working on this
- Add Mosquito Curtain for front porch, Retractable Awnings, Metal Roofing as addendums to the Guidelines
- SM to write a landscape lighting guideline regarding usage restrictions.

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:30 p.m. on Wednesday, November 3, December 1, 2010.

Adjournment

The meeting was adjourned at 8:25 p.m.

This document is subject to correction as noted on next meeting's minutes.

ONGOING REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
R07-001	Jason & Rory Rizzo 1358 Coneflower #167	01-10-07 Expiration Ltr Issued 11/4/09	Stained, stamped concrete patio/walkway	Sean Daw
R07-006	Robert Helle 998 Prairie Trl #73	02-07-07 Expiration Ltr Issued 11/4/09	Add Bay, Replace Door, Add FP Chimney and Windows	Suzanne Mynard Only part not completed is the chimney
R07-060	Jim Coonan 1430 Windflower #238	11-07-07	Change front door color to black and add a black screen door	Paul Suvanich
R08-022	Steven Greenberg 1566 Lupine Ct #247	06-04-08	Unilock Patio	Jay Kalbrener
R08-031	Steve Achtemeier 1094 Prairie Trail #65	07-09-08 This project on hold	Garage, Screened Porch, side porch, additional entry	Suzanne Mynard/Sean Daw
R08-035	Matthew Padilla 1177 Hedgerow #81	08-06-08	Patio/Walkway NEED MORE INFO	Suzanne Mynard
R08-041	David Meehan 1317 Coneflower #176	10-01-08	Screen Door Will supply photo	Sean Daw
R09-008	Shelly Mann 1371 Osage Orange #27	05-12-09	Patio & Seating Wall	Jay Kalbrener
R09-020	Karen & John Schuster 1470 Windflower #240	06-03-09	Unilock patio	Jay Kalbrener
R09-023	Bonnie Brown 1554 Levi Baxter #263	07-01-09 This project on hold	Replace Roof &Upstairs Windows, change house color, change front door color	Leo Dorsey

R09-025	John Gill & Carrie Van Deyck 1140 Hedgerow #146	07-01-09 (awaiting plat of survey)	Patio, Walkway, Seating Wall This project on hold as of 4/7/10	Suzanne Mynard
R09-028	Ed & Lynne Clemens 1433 Indian Grass #22	08-05-09	Replace Patio Door	Jay Kalbrener
R09-035	Hsien-Hsin Tung 860 Blazing Star #171	10-07-09	Deck w/pergola & awning, add'l window	Sean Daw
R09-037	Alvin & Gina Wells 1457 Indian Grass #19	10-07-09	Repl back deck, front porch wood, repl rear door	Jay Kalbrener
R10-002	Vel Natarajan 812 Blazing Star #175	03-09-10	Semi-Dwarf Asian Pear	Sean Daw
R10-003	John Miller & Marla Ma 891 Harris #163	03-09-10	Dwarf Peach & Dwarf Cherry	Sean Daw
R10-004	Tracy & Ted Erski 1522 Levi Baxter #267	03-09-10	Raised Garden Beds	Leo Dorsey
R10-006	Patsy Welch & John Wiley 1427 Wild Iris #116	04-07-10	Patio, walkway, pond	Suzanne Mynard
R10-010	Mark & Ellen Gerbasi 1238 Prairie Trail #53	04-07-10	Extension of stone patio and add fire pit	Suzanne Mynard
R10-014	Scot Lara 1570 Levi Baxter #261	05-05-10	Pampass Grasses	Leo Dorsey
R10-015	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscaping (if Locust dies, replacement needs new request form)	Suzanne Mynard
R10-016	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscape Lighting	Suzanne Mynard
R10-017	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Patio, Seating Wall	Suzanne Mynard

<i>R10-018</i>	<i>Joseph Armiger 896 Blazing Star #168</i>	<i>05-05-10</i>	<i>Patio, White Pergola</i>	<i>Sean Daw</i>
<i>R10-019</i>	<i>William & Regina Horine 526 Switchgrass #11</i>	<i>05-05-10</i>	<i>Bury Sump Discharge Line 70' to front swail</i>	<i>Jay Kalbrener</i>
<i>R10-022</i>	<i>James & Susan Williamson 1261 Hedgerow #128</i>	<i>05-05-10</i>	<i>Unilock paver sidewalk in front</i>	<i>Suzanne Mynard</i>
<i>R10-023</i>	<i>Linda Wiens 1214 Prairie Orchid #92</i>	<i>05-05-10</i>	<i>5 raised planting beds with bushes to hide them</i>	<i>Suzanne Mynard</i>
<i>R10-024</i>	<i>Robert Helle 998 Prairie Trail #73</i>	<i>05-05-10</i>	<i>Deck, Seatng Wall</i>	<i>Suzanne Mynard</i>
<i>R10-025</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>06-02-10</i>	<i>Fountain at corner of patio</i>	<i>Suzanne Mynard</i>
<i>R10-026</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>06-02-10</i>	<i>Fence around Vegetable Garden</i>	<i>Suzanne Mynard</i>
<i>R10-029</i>	<i>Dale Shields 1455 Turks Cap #324</i>	<i>06-02-10</i>	<i>Paint Front Door Red</i>	<i>Paul Suvanich</i>
<i>R10-030</i>	<i>Dale Shields 1455 Turks Cap #324</i>	<i>06-02-10</i>	<i>Rain Barrel, painted grey</i>	<i>Paul Suvanich</i>
<i>R10-031</i>	<i>Steve Sennott &Ann Jordahl, 1321 Calamus, #104</i>	<i>07-07-10</i>	<i>Paver Patio, Flagstone steps, Seating Wall</i>	<i>Suzanne Mynard</i>
<i>R10-032</i>	<i>Linda Johnson 1148 Goldenrod #85</i>	<i>07-07-10</i>	<i>4 Exterior Lights</i>	<i>Suzanne Mynard</i>
<i>R10-033</i>	<i>Debbie Storms 1531 Penstemon #250</i>	<i>07-07-10</i>	<i>Replace Roof</i>	<i>Paul Suvanich</i>
<i>R10-034</i>	<i>Barb Provost 1546 Lupine #248</i>	<i>08-04-10</i>	<i>Replace Front Walk</i>	<i>Leo Dorsey</i>

<i>R10-035</i>	<i>Kari & Brett Saul 1463 Potawatomi #297</i>	<i>08-04-10</i>	<i>Replace Front Walk</i>	<i>Leo Dorsey</i>
<i>R10-036</i>	<i>Andrew Pauls, 1541 Amos Bennett, #304</i>	<i>09-02-10</i>	<i>Reroof</i>	<i>Leo Dorsey</i>
<i>R10-037</i>	<i>Joseph Arminger 896 Blazing Star, #168</i>	<i>09-02-10</i>	<i>2 Rain Barrels</i>	<i>Sean Daw</i>
<i>R10-038</i>	<i>Kate Todd, Burt Jamison, 1254 Prairie Orchid, #97</i>	<i>10-06-10</i>	<i>Remove overgrown l.s., add new l.s., add concrete pad for firepit and benches</i>	<i>Suzanne Mynard</i>
<i>R10-039</i>	<i>Linda Johnson, 1148 Goldenrod, #85</i>	<i>10-06-10</i>	<i>Replace Patio Door</i>	<i>Suzanne Mynard</i>
<i>R10-040</i>	<i>Tom & Kathryn Gilbertson, 1262 Prairie Trl, #51</i>	<i>10-06-10</i>	<i>Replace front walkway and rear patio with unilock pavers</i>	<i>Suzanne Mynard</i>