

## **Architectural Review Committee**

December 7, 2005

### **Meeting Minutes**

The Architectural Review Committee ("ARC") of the Prairie Crossing Homeowners Association held a meeting on Wednesday, December 7, 2005 at 7:20 pm at the Yellow Farmhouse.

#### **Attendees:**

Bob Lee, Devon Mann, Suzanne Mynard, and Leo Dorsey were in attendance. Kari Turco, Recording Secretary representing Karick and Associates, Inc. was also in attendance. Michael Corn arrived at 7:30p.m. and Pete Noverini was not present.

#### **Agenda**

1. Review Minutes of November 2, 2005 meeting
2. Homeowner Forum
3. Review of outstanding issues from previous meetings
4. Old Business
5. Review any new requests/violations
6. Discuss any other new business
7. Other Agenda Items

#### **Minutes**

**A MOTION was made by Suzanne Mynard to approve the November 2, 2005 meeting minutes as presented. Seconded by Devon Mann. Motion Carried unanimously.**

#### **Homeowner Forum**

Mr. Ed Pooley was in attendance to ask what needs to be done to make Request # R05-093 acceptable. He was told that a more detailed, professional drawing of the exterior elevation would be helpful as well as comments from all neighbors with a view of the addition, particularly neighbors whose lawn views may be obstructed.

Mrs. Kim Haggerty, a new homeowner, was in attendance to introduce herself and ask what the committee would require for her to add a screened-in porch along the side of her home. She was welcomed to the development and to the ARC meeting. It was discovered that she did not have a password to access the owners-only portions of the web site, so Bob Lee took down her information and said he'd send her one. She was told that the application and instructions would be found under the ARC section, but she would also need professional drawings, a plat of survey with the proposed porch sketched in to scale, and comments from all neighbors with a view of the addition, particularly neighbors whose lawn views may be obstructed.

#### **Old Business**

##### **Previously Discussed Review Requests**

- A. Review Request #R05-077, Date 09-07-05  
Alan and Mary Murdy, 1554 Portia, Lot 288

This request is for a previously installed arbor. A picture of the arbor was included with the request form.

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- B. Review Request #R05-093, Date 10-24-05  
Edward Pooley, 1118 Prairie Trail, Lot 63

This is a request for an addition to the residence; an extension to the laundry/mudroom; total size to be 10ft 6 by 13 ft. Height consistent with existing residence. Siding, shingles, trim, and windows will be the same. Windows will match existing kitchen windows; door and steps will be relocated, existing paver patio will be relocated; a new man-door added to the garage to provide access to the side yard.

- C. Review Request #R05-094, Date 10-24-05  
Edward Pooley, 1118 Prairie Trail, Lot 63

This is a request to convert the three separate garage doors into a single garage door and a double garage door.

### **New Review Requests**

- A. Review Request #R05-095, Date 12-07-05  
Roberta Carter Residence, 650 Indian Path, Lot 313

This request is to plant a single Ginko Biloba tree on the east side of the home.

ARC Decision

Approved. Letter sent 12-07-05.

### **New Violations**

1. diagonal lattice on home. First letter sent 12-07-05.
2. contractor sign in window. First letter sent 12-07-05.

### **Other Agenda Items**

Winter Meeting Topics

1. Fence Guideline
2. Decorative Spot Lights
3. Improving Public Image of the ARC
4. Statute of Limitations on Expiration of Application for Approval
5. Newsletter, image and masthead and standard seasonal inserts
6. Review of guidelines for updating – Devon Mann suggested a workshop to be held after the holidays.
7. Pattern Book – reviewed Mike Corn's sample – set goal for publication in March 2006.
8. Addition guidelines, changes to section 2.16

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Leo Dorsey volunteered to submit information for the newsletter.

### **Next Meeting**

The next regularly scheduled meeting of the ARC is Wednesday, January 4, 2006 at 7:00 pm at the Yellow Farmhouse.

### **Adjournment**

The meeting was adjourned at 9:35 pm.

*This document is subject to correction as noted on next meeting's minutes.*

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| <i>Review Request Number</i> | <i>Homeowner Name and Address</i>                       | <i>Date Approved</i>         | <i>Project Summary</i>                                                    | <i>ARC Member to Oversee</i> |
|------------------------------|---------------------------------------------------------|------------------------------|---------------------------------------------------------------------------|------------------------------|
| <i>R05-001</i>               | <i>Jim and Cindy McPherson<br/>892 Shooting Star</i>    | <i>04-20-05</i>              | <i>Addition<br/>Has been started<br/>10-24-05</i>                         | <i>Suzanne Mynard</i>        |
| <i>R05-003</i>               | <i>Tony and Carol Niec<br/>1288 Prairie Trail</i>       | <i>03-02-05</i>              | <i>Granite Patios to be completed by<br/>5/15/05</i>                      | <i>Michael Corn</i>          |
| <i>R05-008</i>               | <i>Jeff and Julie Lefebvre<br/>1525 Lupine</i>          | <i>03-23-05</i>              | <i>Addition</i>                                                           | <i>Michael Corn</i>          |
| <i>R05-009</i>               | <i>Jeff and Jan O'Brien<br/>1545 Lupine</i>             | <i>03-23-05</i>              | <i>Addition</i>                                                           | <i>Michael Corn</i>          |
| <i>R05-015</i>               | <i>Maria and Matthew Sanborn<br/>1511 Amos Bennett</i>  | <i>04-20-05</i>              | <i>Fence<br/>House is for sale</i>                                        | <i>Leo Dorsey</i>            |
| <i>R05-020</i>               | <i>Christine and Joe Novak<br/>1423 Thimbleweed</i>     | <i>04-20-05 and 06-22-05</i> | <i>A/C Moved, Raised Bed, Patio, Walkway and fence</i>                    | <i>Pete Noverini</i>         |
| <i>R05-027</i>               | <i>Melvin and Kim Thoede<br/>1023 Harris Road</i>       | <i>05-04-05</i>              | <i>Patio, Pergola and Screening</i>                                       | <i>Pete Noverini</i>         |
| <i>R05-030</i>               | <i>Harry and Ellen Dykeman<br/>1415 Turks Cap</i>       | <i>05-04-05</i>              | <i>Screen Door</i>                                                        | <i>Pete Noverini</i>         |
| <i>R05-033</i>               | <i>Amy and Yuri Rissenweber<br/>520 Switchgrass</i>     | <i>06-01-05</i>              | <i>Rear Addition</i>                                                      | <i>Suzanne Mynard</i>        |
| <i>R05-034</i>               | <i>Jeff and Jan O'Brien<br/>1545 Lupine</i>             | <i>05-04-05</i>              | <i>Exterior door, deck and stairs, changes to screen porch and siding</i> | <i>Michael Corn</i>          |
| <i>R05-044</i>               | <i>Dennis and Terry Fertig<br/>920 Blazing Star</i>     | <i>05-18-05</i>              | <i>Retractable Awning</i>                                                 | <i>Michael Corn</i>          |
| <i>R05-052</i>               | <i>Dave and Jeanette Morrison<br/>880 Shooting Star</i> | <i>06-22-05</i>              | <i>Deck</i>                                                               | <i>Suzanne Mynard</i>        |
| <i>R05-056</i>               | <i>Dawn and Chad Cory<br/>1012 Harris Rd.</i>           | <i>06-22-05</i>              | <i>Patio and Walkway</i>                                                  | <i>Michael Corn</i>          |
| <i>R05-057</i>               | <i>Christine Novak<br/>1423 Thimbleweed</i>             | <i>06-22-05</i>              | <i>Fence</i>                                                              | <i>Pete Noverini</i>         |
| <i>R05-065</i>               | <i>Margaret Gerchar<br/>1504 Portia</i>                 | <i>NA</i>                    | <i>Landscaping</i>                                                        | <i>Devon Mann</i>            |

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|                |                                                                   |                 |                                                     |                       |
|----------------|-------------------------------------------------------------------|-----------------|-----------------------------------------------------|-----------------------|
| <i>R05-076</i> | <i>David Husemoller<br/>and Peggy Wingo<br/>1479 Potawatomi</i>   | <i>09-07-05</i> | <i>Pergola and Patio</i>                            | <i>Devon Mann</i>     |
| <i>R05-082</i> | <i>Stephen Stahr<br/>1590 Penstemon</i>                           | <i>09-07-05</i> | <i>Patio</i>                                        | <i>Leo Dorsey</i>     |
| <i>R05-087</i> | <i>Chuck and Karla<br/>Boucek<br/>1337 Calamus</i>                | <i>09-21-05</i> | <i>Landscaping</i>                                  | <i>Devon Mann</i>     |
| <i>R05-088</i> | <i>Frank and Christina<br/>Belmonte<br/>1467 Turks Cap Rd.</i>    | <i>09-21-05</i> | <i>Fence<br/>Built but not painted<br/>10-24-05</i> | <i>Pete Noverini</i>  |
| <i>R05-089</i> | <i>Clarence and<br/>DewAnn Langdon<br/>1249 Hedgerow</i>          | <i>09-21-05</i> | <i>Trellis</i>                                      | <i>Devon Mann</i>     |
| <i>R05-090</i> | <i>Jon and Jessica<br/>Stuckey<br/>1441 Indian Grass<br/>Lane</i> | <i>09-21-05</i> | <i>Deck</i>                                         | <i>Leo Dorsey</i>     |
| <i>R05-091</i> | <i>Steve Sennott and<br/>Ann Jordahl<br/>1321 Calamus Ln.</i>     | <i>10-24-05</i> | <i>Screened Porch</i>                               | <i>Suzanne Mynard</i> |
| <i>R05-092</i> | <i>Andrew and Carin<br/>Roberts<br/>1184 Goldenrod<br/>Lane</i>   | <i>10-24-05</i> | <i>Patio</i>                                        | <i>Suzanne Mynard</i> |
| <i>R05-093</i> | <i>Edward Pooley,<br/>1118 Prairie Trail</i>                      | <i>Pending</i>  | <i>Laundry Room<br/>Addition</i>                    | <i>Devon Mann</i>     |
| <i>R05-094</i> | <i>Edward Pooley,<br/>1118 Prairie Trail</i>                      | <i>Pending</i>  | <i>Garage Door</i>                                  | <i>Devon Mann</i>     |