

Architectural Review Committee

July 6, 2011

Meeting Minutes

The Architectural Review Committee ("ARC") of the Prairie Crossing Homeowners Association held a meeting on Wednesday, July 6, 2011 at 7:34 pm at the Yellow Farmhouse.

Attendees

Leo Dorsey, Sean Daw and Jay Kalbrener were in attendance. Paul Suvanich and Suzanne Mynard were absent. A PCHOA Board Liaison was not present. Recording Secretary Kari Turco, representing Karick & Associates, was also present.

Homeowner Forum - None

Minutes

A MOTION was made by Sean Daw to approve the June 1, 2011 meeting minutes as presented. Seconded by Jay Kalbrener. Motion carried unanimously.

Old Business

Previously Discussed Review Requests

- A. Review Request R11-001, Hsien-Hsin Tung, 860 Blazing Star, Lot 171
This request is for additional trees already installed.
 - 01-05-11** Approval Letter Issued for Trees; Fence is not approved.
 - 02-09-11** Tabled for ARC visit in spring, Letter Issued Explaining such.
 - 03-02-11** Awaiting ARC visit when weather breaks.
 - 04-06-11** SM and SD to make a site visit.
 - 05-04-11** SM and SD to make a site visit.
 - 06-01-11** SM and SD to make a site visit.
 - 07-06-11** SM and SD to make a site visit.

- B. Review Request R11-019, Hsien-Hsin Tung, 860 Blazing Star, Lot 171
This request is a 24" chicken fence.
 - 05-04-11** Non-Approval Letter Issued, citing Guideline 2.04.
 - 06-01-11** Keep an eye on this.
 - 07-06-11** The fence is gone.

Previously Discussed Violations

1313 Calamus – Camper trailer is still on the driveway and garage still has no window treatments.

New Business

New Review Requests

- A. Review Request R11-024, Shelly Mann & Kenton Longenecker, 1371 Osage Orange, Lot 27
This is a request for a trex deck, hot tub and new French doors
07-06-11 Approval Letter Issued with reminder that railing style and materials must match existing porch railing.
- B. Review Request R11-025, Shelly Mann & Kenton Longenecker, 1371 Osage Orange, Lot 27
This is a request for restaining house and trim.
07-06-11 Approval Letter Issued.
- C. Review Request R11-026, Nick & Julie Katzamanus, 976 Shooting Star, Lot 332
This is a request for 2 rain barrels.
07-06-11 Approval Letter Issued with reminder that they must match the house or trim color to blend in to surroundings.
- D. Review Request R11-027, Maria & Matt Sanborn, 1511 Amos Bennett, Lot 301
This is a request for a clear basketball hoop attached to the garage.
07-06-11 Approval Letter Issued.
- E. Review Request R11-028, Christopher & Jaime Richardson, 556 Blue Stem, Lot 7
This is a request for a 22' x 14' brick patio with blue stone border and a 5' wide blue stone walkway.
07-06-11 Approval Letter Issued.
- F. Review Request R11-029, Christopher & Jaime Richardson, 556 Blue Stem, Lot 7
This request is to re-establish drainage swale.
07-06-12 Deferred to PCHOA Board.
- G. Review Request R11-030, Christopher & Jaime Richardson, 556 Blue Stem, Lot 7
This is a request for the removal of 1-10" Maple, 2-8" Maples, 1-6" Maple, 1 multi-trunk Maple.
07-06-13 Approval Letter Issued.
- H. Review Request R11-031, Christopher & Jaime Richardson, 556 Blue Stem, Lot 7
This is a request for the extensive addition of landscape materials.
07-06-14 Approval Letter Issued.

New Violations – sent to P.M.

1485 Colbee Benton – canoe on side of house/unapproved red screen door
860 Blazing Star – neighbors complaining about blue tarp and debris in side yard
Lot 37 – Paint mailbox and post
1379 Sage Orange – Storing BBQ Grill on driveway

Many houses showing age and will need painting – will finish pallet and announce in MeadowMix in May, unless original color planner can be contacted.

ARC Actions

ARC would like to suggest to the board that one of their archive boxes be scanned to figure out an approximate size and cost.

SD to try and revise ARC request form PDF to change number of meetings per month, add pearl gray Cabot formula and “add neighbors comments on the back of this form.”

Other Agenda Items

- Pattern Book – Completed sections to be sent to PCHOA board for review – SM will rewrite dog runs – MC to issue request for ARC assistance – MC will continue to assist with this project after retiring from the ARC – SD to get with MC for transfer of info (still working on this). SD & SM to take over this project.
- Revisit Lawn Ornamentation in Guidelines regarding height contradiction & rear yard location
- LD to formulate a schedule of compliance for recurring violations still working on this
- Add Mosquito Curtain for front porch, Retractable Awnings, Metal Roofing and Grill storage on driveways as addendums to the Guidelines
- SM to write a landscape lighting guideline regarding usage restrictions.
- Deal with the mailbox inconsistencies – starting with the numbers, will encourage consistency within neighborhoods.
- Ramps need to be added to the Guidelines.
- LD to create amenity guideline to state that residents must accompany guests.

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:30 p.m. on Wednesday, August 3, September 7, October 5, November 2, December 7, 2011.

Adjournment

The meeting was adjourned at 8:25 p.m.

This document is subject to correction as noted on next meeting's minutes.

ONGOING REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
R07-006	Robert Helle 998 Prairie Trl #73	02-07-07 Expiration Ltr Issued 11/4/09 Chimney started 11/10 per email	Add Bay, Replace Door, Add FP Chimney and Windows	Suzanne Mynard Only part not completed is the chimney
R09-008	Shelly Mann 1371 Osage Orange #27	05-12-09	Patio & Seating Wall	Jay Kalbrener
R09-020	Karen & John Schuster 1470 Windflower #240	06-03-09	Unilock patio	Jay Kalbrener
R09-025	John Gill & Carrie Van Deyck 1140 Hedgerow #146	07-01-09 (awaiting plat of survey)	Patio, Walkway, Seating Wall This project on hold as of 4/7/10	Suzanne Mynard
R09-028	Ed & Lynne Clemens 1433 Indian Grass #22	08-05-09	Replace Patio Door	Jay Kalbrener
R09-036	Tim & Kathryn Gilbertson 1262 Prairie Trl #51	10-07-09	4 skylights This project completed	Suzanne Mynard
R09-038	Kim & Bob Loeschorn 1118 Prairie Trl #63	10-07-09	3 add'l trees This project completed	Suzanne Mynard
R10-003	John Miller & Marla Ma 891 Harris #163	03-09-10	Dwarf Peach & Dwarf Cherry	Sean Daw
R10-004	Tracy & Ted Erski 1522 Levi Baxter #267	03-09-10	Raised Garden Beds	Leo Dorsey
R10-005	Robert & Catherine Gjerdinger 1505 Portia #278	03-09-10	Fence, Prairie, Rain Barrel, Pond	Leo Dorsey
R10-014	Scot Lara 1570 Levi Baxter #261	05-05-10	Pampass Grasses	Leo Dorsey

R10-015	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscaping (if Locust dies, replacement needs new request form)	Suzanne Mynard
R10-016	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscape Lighting	Suzanne Mynard
R10-017	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Patio, Seating Wall	Suzanne Mynard
R10-018	Joseph Armiger 896 Blazing Star #168	05-05-10	Patio, White Pergola	Sean Daw
R10-019	William & Regina Horine 526 Switchgrass #11	05-05-10	Bury Sump Discharge Line 70' to front swail	Jay Kalbrener
R10-022	James & Susan Williamson 1261 Hedgerow #128	05-05-10	Unilock paver sidewalk in front	Suzanne Mynard
R10-024	Robert Helle 998 Prairie Trail #73	05-05-10	Deck, Seating Wall	Suzanne Mynard
R10-025	Steve Achtemeier 1094 Prairie Trail #65	06-02-10	Fountain at corner of patio	Suzanne Mynard
R10-026	Steve Achtemeier 1094 Prairie Trail #65	06-02-10	Fence around Vegetable Garden	Suzanne Mynard
R10-029	Dale Shields 1455 Turks Cap #324	06-02-10	Paint Front Door Red	Paul Suvanich
R10-030	Dale Shields 1455 Turks Cap #324	06-02-10	Rain Barrel, painted grey	Paul Suvanich
R10-031	Steve Sennott & Ann Jordahl, 1321 Calamus, #104	07-07-10	Paver Patio, Flagstone steps, Seating Wall	Suzanne Mynard
R10-032	Linda Johnson 1148 Goldenrod #85	07-07-10	4 Exterior Lights	Suzanne Mynard

<i>R10-033</i>	<i>Debbie Storms 1531 Penstemon #250</i>	<i>07-07-10</i>	<i>Replace Roof</i>	<i>Paul Suvanich</i>
<i>R10-034</i>	<i>Barb Provost 1546 Lupine #248</i>	<i>08-04-10</i>	<i>Replace Front Walk</i>	<i>Leo Dorsey</i>
<i>R10-035</i>	<i>Kari & Brett Saul 1463 Potawatomi #297</i>	<i>08-04-10</i>	<i>Replace Front Walk</i>	<i>Leo Dorsey</i>
<i>R10-037</i>	<i>Joseph Arminger 896 Blazing Star, #168</i>	<i>09-02-10</i>	<i>2 Rain Barrels</i>	<i>Sean Daw</i>
<i>R10-039</i>	<i>Linda Johnson, 1148 Goldenrod, #85</i>	<i>10-06-10</i>	<i>Replace Patio Door</i>	<i>Suzanne Mynard</i>
<i>R11-001</i>	<i>Hsien-Hsin Tung 860 Blazing Star #171</i>	<i>01-05-11</i>	<i>Additional Trees; FENCE NOT APPROVED</i>	<i>Sean Daw</i>
<i>R11-002</i>	<i>Ed & Kim Gerns 1081 Prairie Trail #65</i>	<i>01-05-11</i>	<i>Compost Bin</i>	<i>Suzanne Mynard</i>
<i>R11-003</i>	<i>Sandy Cerna 1305 Calamus, #102</i>	<i>01-05-11</i>	<i>Replace Windows</i>	
<i>R10-043</i>	<i>Robert Hile 1426 Turks Cap #343</i>	<i>11-03-10</i>	<i>Fence</i>	<i>Paul Suvanich</i>
<i>R11-004</i>	<i>Bob Helle 998 Prairie Trl #73</i>	<i>04-06-11</i>	<i>2 pin oaks, 3 red buds</i>	<i>Suzanne Mynard</i>
<i>R11-005</i>	<i>Wendy Brown 875 Harris #161</i>	<i>04-06-11</i>	<i>Paint Exterior, Reset Porch Stairs</i>	<i>Sean Daw</i>
<i>R11-006</i>	<i>Ron Roselli, 980 Blazing Star #205</i>	<i>04-06-11</i>	<i>2 White Ful View Storm Doors</i>	<i>Sean Daw</i>
<i>R11-008</i>	<i>Lucy & Mitch Ferguson 1346 Prairie Trl #45</i>	<i>04-06-11</i>	<i>15 x 18 cedar deck, painted white w/pearl gray decking</i>	<i>Suzanne Mynard</i>

<i>R11-009</i>	<i>Lucy & Mitch Ferguson 1346 Prairie Trl #45</i>	<i>04-06-11</i>	<i>Stone BBQ w/seating counter</i>	<i>Suzanne Mynard</i>
<i>R11-010</i>	<i>Bob Lee 1238 Prairie Orchid, #95</i>	<i>04-06-11</i>	<i>16 x 18 patio, seating wall, front walkway</i>	<i>Suzanne Mynard</i>
<i>R11-012</i>	<i>Hsien-Hsin Tung 860 Blazing Star #171</i>	<i>04-06-11</i>	<i>3 white rain barrels</i>	<i>Sean Daw</i>
<i>R11-014</i>	<i>Eric Schwartz 1446 Thimbleweed #362</i>	<i>04-06-11</i>	<i>35 x 15 paver patio w/seating wall and walkway</i>	<i>Paul Suvanich</i>
<i>R11-015</i>	<i>Mike & Pam Corrigan, 1496 Colbee Benton #270</i>	<i>05-04-11</i>	<i>Metal Roof</i>	<i>Leo Dorsey</i>
<i>R11-016</i>	<i>Beth & Cory Chaitman 1571 Amos Bennett #307</i>	<i>05-04-11</i>	<i>Retractable Awning</i>	<i>Leo Dorsey</i>
<i>R11-017</i>	<i>Debby Storms 1531 Penstemon #250</i>	<i>05-04-11</i>	<i>2 Raised Garden Beds, 2 covered compost bins</i>	<i>Jay Kalbrener</i>
<i>R11-018</i>	<i>Frank & Suzanne Mynard 1250 Prairie Trail #52</i>	<i>05-04-11</i>	<i>3 hybrid oaks, 1 river birch</i>	<i>Jay Kalbrener</i>
<i>R11-020</i>	<i>Gary Mitchiner & Ellen Winick 1435 Wild Iris #117</i>	<i>06-01-11</i>	<i>2nd story addition over garage</i>	<i>Suzanne Mynard</i>
<i>R11-021</i>	<i>To & Kathryn Gilbertson 1262 Prairie Trail #51</i>	<i>06-01-11</i>	<i>3 spruce, 3 juniper</i>	<i>Suzanne Mynard</i>
<i>R11-022</i>	<i>Margaret Kullis 1350 Coneflower #166</i>	<i>06-01-11</i>	<i>Rain Barrel</i>	<i>Sean Daw</i>
<i>R11-023</i>	<i>John & Celeste Breen 1486 Colbee Benton #271</i>	<i>06-01-11</i>	<i>Paver Front Sidewalk</i>	<i>Leo Dorsey</i>
<i>R11-24</i>	<i>Shelly Mann & Kenton Longenecker 1371 Osage</i>	<i>07-06-11</i>	<i>Trex Deck, Hot Tub, French Doors</i>	<i>Jay Kalbrener</i>

	<i>Orange #27</i>			
<i>R11-025</i>	<i>Shelly Mann & Kenton Longenecker 1371 Osage Orange #27</i>	<i>07-06-11</i>	<i>Re-staining House and Trim</i>	<i>Jay Kalbrener</i>
<i>R11-026</i>	<i>Nick & Julie Katzamanus 976 Shooting Star #332</i>	<i>07-06-11</i>	<i>2 Rain Barrels</i>	<i>Paul Suvanich</i>
<i>R11-027</i>	<i>Maria & Matt Sanborn 1511 Amos Bennett #301</i>	<i>07-06-11</i>	<i>Basketball Hoop Attached to garage</i>	<i>Leo Dorsey</i>
<i>R11-028</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>Patio & Walkway</i>	<i>Jay Kalbrener</i>
<i>R11-029</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>Re-establish Drainage Swale DEFERRED TO BOD</i>	<i>Jay Kalbrener</i>
<i>R11-030</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>Remove 5 Maples</i>	<i>Jay Kalbrener</i>
<i>R11-031</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>LS Additions</i>	<i>Jay Kalbrener</i>