

Architectural Review Committee

August 3, 2011

Meeting Minutes

The Architectural Review Committee ("ARC") of the Prairie Crossing Homeowners Association held a meeting on Wednesday, August 3, 2011 at 7:40 pm at the Yellow Farmhouse.

Attendees

Leo Dorsey, Sean Daw and Suzanne Mynard were in attendance. Paul Suvanich and Jay Kalbrener were absent. A PCHOA Board Liaison was not present. Recording Secretary Kari Turco, representing Karick & Associates, was also present.

Homeowner Forum - None

Mr. Robert Heinrich and his designer, Mary Robbins from Stonewood Design, were in attendance to present concept plans for Mr. Heinrich's backyard (see R11-032, R11-033, R11-034 and R11-036).

Minutes

A MOTION was made by Sean Daw to approve the July 6, 2011 meeting minutes as presented. Seconded by Suzanne Mynard. Motion carried unanimously.

Old Business

Previously Discussed Review Requests

- A. Review Request R11-001, Hsien-Hsin Tung, 860 Blazing Star, Lot 171
This request is for additional trees already installed.
 - 01-05-11** Approval Letter Issued for Trees; Fence is not approved.
 - 02-09-11** Tabled for ARC visit in spring, Letter Issued Explaining such.
 - 03-02-11** Awaiting ARC visit when weather breaks.
 - 04-06-11** SM and SD to make a site visit.
 - 05-04-11** SM and SD to make a site visit.
 - 06-01-11** SM and SD to make a site visit.
 - 07-06-11** SM and SD to make a site visit.
 - 08-03-11** SM and SD to make a site visit.

- B. Review Request R09-035, Hsien-Hsin Tung, 860 Blazing Star, Lot 171
Retractable Awning
 - 08-03-11** It appears that HO changed the request without notice to the ARC. Instead of a retractable awning, a tarp has been put in its place. Letter Issued.

- C. Review Request R11-012, Hsien-Hsin Tung, 860 Blazing Star, Lot 171
3 Rain Barrels
 - 08-03-11** It appears that HO changed the request without notice to the ARC. Instead of the approved rain barrels, HO has a rain barrel with a connector leading to an old garbage can. Letter Issued.

- D. Review Request R11-029, Christopher & Jaime Richardson, 556 Blue Stem, Lot 7
This request is to re-establish drainage swale.
07-06-11 Deferred to PCHOA Board.
08-03-11 Approval Letter Issued per PCHOA review and approval.

Previously Discussed Violations

New Business

New Review Requests

- A. Review Request R11-032, Robert Heinrich, 1367 Hedgerow, Lot 154
This request is for patios.
08-03-11 Approval Letter Issued.
- B. Review Request R11-033, Robert Heinrich, 1367 Hedgerow, Lot 154
This request is for a grill surround.
08-03-11 Approval Letter Issued.
- C. Review Request R11-034, Robert Heinrich, 1367 Hedgerow, Lot 154
This request is for two trellises.
08-03-11 Approval Letter Issued.
- D. Review Request R11-035, Sean Daw, 966 Blazing Star, Lot 206
This request is for a bluestone patio.
08-03-011 Approval Letter Issued.
- E. Review Request R11-036, Robert Heinrich, 1367 Hedgerow, Lot 154
This request is for a firepit.
08-03-11 Approval Letter Issued.

New Violations – sent to P.M.

Many houses showing age and will need painting – will finish pallet and announce in MeadowMix in May, unless original color planner can be contacted.

ARC Actions

ARC would like to suggest to the board that one of their archive boxes be scanned to figure out an approximate size and cost.

SD to try and revise ARC request form PDF to change number of meetings per month, add pearl gray Cabot formula and “add neighbors comments on the back of this form.”

Other Agenda Items

- Pattern Book – Completed sections to be sent to PCHOA board for review – SM will rewrite dog runs – MC to issue request for ARC assistance – MC will continue to assist with this project after retiring from the ARC – SD to get with MC for transfer of info

- (still working on this). SD & SM to take over this project.
- Revisit Lawn Ornamentation in Guidelines regarding height contradiction & rear yard location
 - LD to formulate a schedule of compliance for recurring violations still working on this
 - Add Mosquito Curtain for front porch, Retractable Awnings, Metal Roofing and Grill storage on driveways as addendums to the Guidelines
 - SM to write a landscape lighting guideline regarding usage restrictions.
 - Deal with the mailbox inconsistencies – starting with the numbers, will encourage consistency within neighborhoods.
 - Ramps need to be added to the Guidelines.
 - LD to create amenity guideline to state that residents must accompany guests.

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:30 p.m. on Wednesday, September 7, October 5, November 2, December 7, 2011.

Adjournment

The meeting was adjourned at 9:05 p.m.

This document is subject to correction as noted on next meeting's minutes.

ONGOING REQUESTS

Review Request Number	Homeowner Name Address Lot #	Date Approved	Project Summary	ARC Member to Oversee
R07-006	Robert Helle 998 Prairie Trl #73	02-07-07 Expiration Ltr Issued 11/4/09 Chimney started 11/10 per email	Add Bay, Replace Door, Add FP Chimney and Windows	Suzanne Mynard Only part not completed is the chimney
R09-008	Shelly Mann 1371 Osage Orange #27	05-12-09	Patio & Seating Wall	Jay Kalbrener
R09-020	Karen & John Schuster 1470 Windflower #240	06-03-09	Unilock patio	Jay Kalbrener
R09-025	John Gill & Carrie Van Deyck 1140 Hedgerow #146	07-01-09 (awaiting plat of survey)	Patio, Walkway, Seating Wall This project on hold as of 4/7/10	Suzanne Mynard
R09-028	Ed & Lynne Clemens 1433 Indian Grass #22	08-05-09	Replace Patio Door	Jay Kalbrener
R09-036	Tim & Kathryn Gilbertson 1262 Prairie Trl #51	10-07-09	4 skylights This project completed	Suzanne Mynard
R09-038	Kim & Bob Loeschorn 1118 Prairie Trl #63	10-07-09	3 add'l trees This project completed	Suzanne Mynard
R10-003	John Miller & Marla Ma 891 Harris #163	03-09-10	Dwarf Peach & Dwarf Cherry	Sean Daw
R10-004	Tracy & Ted Erski 1522 Levi Baxter #267	03-09-10	Raised Garden Beds	Leo Dorsey
R10-005	Robert & Catherine Gjerdinger 1505 Portia #278	03-09-10	Fence, Prairie, Rain Barrel, Pond	Leo Dorsey
R10-014	Scot Lara 1570 Levi Baxter #261	05-05-10	Pampass Grasses	Leo Dorsey
R10-015	Steve Achtemeier 1094 Prairie Trail #65	05-05-10	Landscaping (if Locust dies, replacement needs new request form)	Suzanne Mynard

<i>R10-016</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>05-05-10</i>	<i>Landscape Lighting</i>	<i>Suzanne Mynard</i>
<i>R10-017</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>05-05-10</i>	<i>Patio, Seating Wall</i>	<i>Suzanne Mynard</i>
<i>R10-018</i>	<i>Joseph Armiger 896 Blazing Star #168</i>	<i>05-05-10</i>	<i>Patio, White Pergola</i>	<i>Sean Daw</i>
<i>R10-019</i>	<i>William & Regina Horine 526 Switchgrass #11</i>	<i>05-05-10</i>	<i>Bury Sump Discharge Line 70' to front swail</i>	<i>Jay Kalbrener</i>
<i>R10-022</i>	<i>James & Susan Williamson 1261 Hedgerow #128</i>	<i>05-05-10</i>	<i>Unilock paver sidewalk in front</i>	<i>Suzanne Mynard</i>
<i>R10-024</i>	<i>Robert Helle 998 Prairie Trail #73</i>	<i>05-05-10</i>	<i>Deck, Seating Wall</i>	<i>Suzanne Mynard</i>
<i>R10-025</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>06-02-10</i>	<i>Fountain at corner of patio</i>	<i>Suzanne Mynard</i>
<i>R10-026</i>	<i>Steve Achtemeier 1094 Prairie Trail #65</i>	<i>06-02-10</i>	<i>Fence around Vegetable Garden</i>	<i>Suzanne Mynard</i>
<i>R10-029</i>	<i>Dale Shields 1455 Turks Cap #324</i>	<i>06-02-10</i>	<i>Paint Front Door Red</i>	<i>Paul Suvanich</i>
<i>R10-030</i>	<i>Dale Shields 1455 Turks Cap #324</i>	<i>06-02-10</i>	<i>Rain Barrel, painted grey</i>	<i>Paul Suvanich</i>
<i>R10-031</i>	<i>Steve Sennott & Ann Jordahl, 1321 Calamus, #104</i>	<i>07-07-10</i>	<i>Paver Patio, Flagstone steps, Seating Wall</i>	<i>Suzanne Mynard</i>
<i>R10-032</i>	<i>Linda Johnson 1148 Goldenrod #85</i>	<i>07-07-10</i>	<i>4 Exterior Lights</i>	<i>Suzanne Mynard</i>
<i>R10-033</i>	<i>Debbie Storms 1531 Penstemon #250</i>	<i>07-07-10</i>	<i>Replace Roof</i>	<i>Paul Suvanich</i>

<i>R10-034</i>	<i>Barb Provost 1546 Lupine #248</i>	<i>08-04-10</i>	<i>Replace Front Walk</i>	<i>Leo Dorsey</i>
<i>R10-035</i>	<i>Kari & Brett Saul 1463 Potawatomi #297</i>	<i>08-04-10</i>	<i>Replace Front Walk</i>	<i>Leo Dorsey</i>
<i>R10-037</i>	<i>Joseph Armingier 896 Blazing Star, #168</i>	<i>09-02-10</i>	<i>2 Rain Barrels</i>	<i>Sean Daw</i>
<i>R10-039</i>	<i>Linda Johnson, 1148 Goldenrod, #85</i>	<i>10-06-10</i>	<i>Replace Patio Door</i>	<i>Suzanne Mynard</i>
<i>R11-001</i>	<i>Hsien-Hsin Tung 860 Blazing Star #171</i>	<i>01-05-11</i>	<i>Additional Trees; FENCE NOT APPROVED</i>	<i>Sean Daw</i>
<i>R11-002</i>	<i>Ed & Kim Gerns 1081 Prairie Trail #65</i>	<i>01-05-11</i>	<i>Compost Bin</i>	<i>Suzanne Mynard</i>
<i>R11-003</i>	<i>Sandy Cerna 1305 Calamus, #102</i>	<i>01-05-11</i>	<i>Replace Windows</i>	
<i>R10-043</i>	<i>Robert Hile 1426 Turks Cap #343</i>	<i>11-03-10</i>	<i>Fence</i>	<i>Paul Suvanich</i>
<i>R11-004</i>	<i>Bob Helle 998 Prairie Trl #73</i>	<i>04-06-11</i>	<i>2 pin oaks, 3 red buds</i>	<i>Suzanne Mynard</i>
<i>R11-005</i>	<i>Wendy Brown 875 Harris #161</i>	<i>04-06-11</i>	<i>Paint Exterior, Reset Porch Stairs</i>	<i>Sean Daw</i>
<i>R11-006</i>	<i>Ron Roselli, 980 Blazing Star #205</i>	<i>04-06-11</i>	<i>2 White Ful View Storm Doors</i>	<i>Sean Daw</i>
<i>R11-008</i>	<i>Lucy & Mitch Ferguson 1346 Prairie Trl #45</i>	<i>04-06-11</i>	<i>15 x 18 cedar deck, painted white w/pearl gray decking</i>	<i>Suzanne Mynard</i>
<i>R11-009</i>	<i>Lucy & Mitch Ferguson 1346 Prairie Trl #45</i>	<i>04-06-11</i>	<i>Stone BBQ w/seating counter</i>	<i>Suzanne Mynard</i>

<i>R11-010</i>	<i>Bob Lee 1238 Prairie Orchid, #95</i>	<i>04-06-11</i>	<i>16 x 18 patio, seating wall, front walkway</i>	<i>Suzanne Mynard</i>
<i>R11-012</i>	<i>Hsien-Hsin Tung 860 Blazing Star #171</i>	<i>04-06-11</i>	<i>3 white rain barrels</i>	<i>Sean Daw</i>
<i>R11-014</i>	<i>Eric Schwartz 1446 Thimbleweed #362</i>	<i>04-06-11</i>	<i>35 x 15 paver patio w/seating wall and walkway</i>	<i>Paul Suvanich</i>
<i>R11-015</i>	<i>Mike & Pam Corrigan, 1496 Colbee Benton #270</i>	<i>05-04-11</i>	<i>Metal Roof</i>	<i>Leo Dorsey</i>
<i>R11-016</i>	<i>Beth & Cory Chaitman 1571 Amos Bennett #307</i>	<i>05-04-11</i>	<i>Retractable Awning</i>	<i>Leo Dorsey</i>
<i>R11-017</i>	<i>Debby Storms 1531 Penstemon #250</i>	<i>05-04-11</i>	<i>2 Raised Garden Beds, 2 covered compost bins</i>	<i>Jay Kalbrener</i>
<i>R11-018</i>	<i>Frank & Suzanne Mynard 1250 Prairie Trail #52</i>	<i>05-04-11</i>	<i>3 hybrid oaks, 1 river birch</i>	<i>Jay Kalbrener</i>
<i>R11-020</i>	<i>Gary Mitchiner & Ellen Winick 1435 Wild Iris #117</i>	<i>06-01-11</i>	<i>2nd story addition over garage</i>	<i>Suzanne Mynard</i>
<i>R11-022</i>	<i>Margaret Kullis 1350 Coneflower #166</i>	<i>06-01-11</i>	<i>Rain Barrel</i>	<i>Sean Daw</i>
<i>R11-24</i>	<i>Shelly Mann & Kenton Longenecker 1371 Osage Orange #27</i>	<i>07-06-11</i>	<i>Trex Deck, Hot Tub, French Doors</i>	<i>Jay Kalbrener</i>
<i>R11-025</i>	<i>Shelly Mann & Kenton Longenecker 1371 Osage Orange #27</i>	<i>07-06-11</i>	<i>Re-staining House and Trim</i>	<i>Jay Kalbrener</i>
<i>R11-026</i>	<i>Nick & Julie Kotzmanus 976 Shooting Star #332</i>	<i>07-06-11</i>	<i>2 Rain Barrels</i>	<i>Paul Suvanich</i>

<i>R11-027</i>	<i>Maria & Matt Sanborn 1511 Amos Bennett #301</i>	<i>07-06-11</i>	<i>Basketball Hoop Attached to garage</i>	<i>Leo Dorsey</i>
<i>R11-028</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>Patio & Walkway</i>	<i>Jay Kalbrener</i>
<i>R11-029</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>Re-establish Drainage Swale DEFERRED TO BOD</i>	<i>Jay Kalbrener</i>
<i>R11-030</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>Remove 5 Maples</i>	<i>Jay Kalbrener</i>
<i>R11-031</i>	<i>Christopher & Jaime Richardson 556 Blue Stem #7</i>	<i>07-06-11</i>	<i>LS Additions</i>	<i>Jay Kalbrener</i>
<i>R11-032</i>	<i>Robert Heinrich 1367 Hedgerow #154</i>	<i>08-03-11</i>	<i>Patios</i>	<i>Leo Dorsey</i>
<i>R11-033</i>	<i>Robert Heinrich 1367 Hedgerow #154</i>	<i>08-03-11</i>	<i>Grill Surround</i>	<i>Leo Dorsey</i>
<i>R11-034</i>	<i>Robert Heinrich 1367 Hedgerow #154</i>	<i>08-03-11</i>	<i>Trellises</i>	<i>Leo Dorsey</i>
<i>R11-035</i>	<i>Sean Daw 966 Blazing Star #206</i>	<i>08-03-11</i>	<i>Bluestone Patio</i>	<i>Paul Suvanich</i>
<i>R11-036</i>	<i>Robert Heinrich 1367 Hedgerow #154</i>	<i>08-03-11</i>	<i>Fire pit</i>	<i>Leo Dorsey</i>