

Architectural Review Committee

December 8, 2011

Meeting Minutes

Minutes of The Architectural Review Committee ("ARC") of the Prairie Crossing Homeowners Association held a meeting on Thursday, December 8, 2011 at 7:30 pm at the Yellow Farmhouse, 32400 N. Harris Road, Grayslake, IL.

CALL TO ORDER

Chairman Dorsey called the meeting to order at approximately 7:35 p.m.

ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Dorsey, Member Paul Suvanich, Bob Gjerdingen (PC Homeowners' Association Board Liason)

Absent: Suzanne Mynard, Jay Kalbrener, Sean Daw

Also present: Colleen Liberacki, recording secretary representing Prairie Crossing Homeowners Association.

Due to a lack of attendance by committee members, there was no quorum.

Minutes

The minutes were read by Chairman Dorsey, however, the approval has been delayed until the January meeting, due to lack of a committee quorum.

Old Business

Previously Discussed Review Requests

- A. Review Request R11054, Steve Achtemeier, 1094 Prairie Trail, Lot 65.
This request is for the concept plan of a conversion of the garage to a screened porch and the addition of a new garage (see R08-031). Final plan has been submitted and an approval letter is forthcoming.

Previously Discussed Violations

1313 Calamus – trailer is now gone, however there is a pile of debris in driveway (Premier Residential Management Company is keeping track of this violation.)

New Business

New Review Requests

- A. Review Request R11-052, Jim Coonan, 1430 Windflower Ct.
This is a request for a screened porch.
12-08-11 Approval Letter will be issued
- B. Review Request R11-055, Kim & Ed Gerns, 1082 Prairie Trail, Lot 65
This is a request for a landscape change and installation of a sprinkler system.

Member Suvanich is agreeable to the sprinkler system plan, providing that all village permits are acquired. Chairman Dorsey will defer final approval of landscape design pending review by Suzanne Mynard.

New Violations – sent to P.M.

There are more than a few roofs that are curling and need replacing. The issue will be brought before the HOA Board for consideration.

It was also mentioned that a few houses are in need of painting.

Chairman Dorsey noted that there is a wire fence in the front flower bed at 1555 Portia Road, Lot 283 and a violation letter will be forthcoming from Premier Residential Management Company.

ARC Action

Member Suvanich suggested that there should be a process in place for evaluating aging homes that are in need of maintenance. There is a need for defining the process, such as inspection/survey, frequency of said inspections and documenting same. As well, there will need to be an action plan for homeowners who are reluctant to adhere to the process.

Other Agenda Items

- Chairman Dorsey suggested that the committee meeting calendar could be published in the Meadowmix.

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:30 p.m. on Wednesday, January 4, 2012. The subsequent meetings of 2012 are as follows: February 1, March 7, April 4, May 2, June 6, July 11, August 1, September 5, October 3, November 7 and December 5.

Adjournment

The meeting was adjourned at 8:30 p.m. by Chairman Dorsey.

This document is subject to correction as noted on next meeting's minutes.