

Architectural Review Committee

February 05, 2014

Meeting Minutes

Minutes of The Architectural Review Committee (“ARC”) of the Prairie Crossing Homeowners Association held a meeting on Wednesday, February 05, 2014 at 7:00 pm at the Yellow Farmhouse, 32400 N. Harris Road, Grayslake, IL.

CALL TO ORDER

Sandi Morris called the meeting to order at approximately 7:05 p.m.

ROLL CALL

Upon a call of the roll, the following persons were:

Present: Members Maryanne Natarajan, Sandi Morris, and Rod Berry; Colleen Liberacki, recording secretary

Absent: Bob Gjerdingen (PCHOA Board Liaison), Dave Carpenter and Chairman Suvanich

Homeowner Forum

None.

Minutes

December and January minutes will be approved at the next meeting.

Old Business

Pattern Book Project

Sandi Morris reported that to the best of her knowledge, Chairman Suvanich has not met with Suzanne Mynard as of yet, but it is his intent to discuss and reclaim whatever materials are necessary to complete the Pattern Book.

Previously Discussed Review Requests

- A. R13-020, Donna Shallenberg, 1565 Lupine Ct., Lot# 244, dated 5/09/2013. HO requested approval for a fence already in existence that was cited as a violation. Plat of survey accompanied an application for a 3’ high cedar fence, however written neighbor comments were lacking. **Sandi Morris requested that an approval letter to HO be held in abeyance pending neighbor comments.****

07/10/13	Chairman Suvanich to follow up with HO.
08/01/13	Chairman Suvanich to follow up with HO.
09/04/13	Chairman Suvanich to follow up with HO.
10/02/13	Chairman Suvanich to follow up with HO.
11/06/13	Chairman Suvanich to follow up with HO.
12/04/13	Chairman Suvanich to follow up with HO.
1/08/14	Chairman Suvanich to follow up with HO.
2/05/14	Chairman Suvanich to follow up with HO. Sandi Morris noted that the fence was now painted.

- B. R13-050, Suzanne O'Reilly, 1490 Windflower Court, Lot# 24, dated 09/10/2013. HO submitted an application, photos of the installed style and color of outdoor light fixtures. The request was submitted after receipt of a violation letter and it was requesting that the lights be installed with the 25watt bulbs. The request was also lacking neighbor comments. Chairman Suvanich consulted the PC guidelines, which placed emphasis on the impact of lighting on neighborhood residences and consistency with PC style and existing home light fixtures. It was determined that a decision would not be made until visual research and neighborhood comparison were done by ARC members. **Chairman Suvanich requested that an approval letter be held in abeyance pending further research by committee members to determine the PC scale, style and color consistency.**

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Sandi Morris noted that they all agreed via email that the scale and style was inconsistent with the PC style. She wanted a copy of the violation letter to see what was cited before contacting HO.

- C. R13-051, Suzanne O'Reilly, 1490 Windflower Court, Lot# 24, dated 09/10/2013. HO submitted an application, photos of the door style and color desired, however, no color sample. The request was also lacking neighbor comments. Chairman Suvanich advised that he would contact HO to request 1) exact color sample 2) hardware style and 3) neighbor comments. **Chairman Suvanich requested that an approval letter be held in abeyance pending further information to be submitted by the HO regarding a specific color sample, hardware style and neighbor comments.**

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Chairman Suvanich to follow up with HO. Sandi Morris would like to know if there was a HO response and it was possible that the door was installed – she will check out that fact.

Previously Discussed Violations

Violation of the Curran mailbox painted black was first noted by Sandi Morris in January and Chairman Suvanich wanted to see if a violation letter was ever sent. Members present in January agreed that a violation letter should go out, if one was never sent. Maryanne Natarajan inquired about the status of this violation. Members present again agreed that we need to know if a letter had ever been sent, and, if not, one should be sent. Colleen Liberacki will ask Heather to let us know if a letter was sent. If not, Premier has the ARC's approval to send one.

New Business

New Review Requests

A. None

New Violations

Rod Berry noted that a half-dozen houses on Prairie Trail still have Christmas lights operating and wreaths displayed. It was decided to wait and not send out violation letters just yet and submit an article in the next MeadowMix publication reminding HOs that all seasonal decorations are to be removed two weeks after the holiday. It was noted that the deadline passed for the February publication of MeadowMix.

Rod Berry advised that group that he was not sure about an application submission for a sun room addition in progress located on Penstemon (lot# 256). He called attention to the awkward

roofline and window style and did not recall seeing an application as such nor approving it. Sandi Morris offered to research the history and will pull the file for further deliberation.

ARC Action

Sandi Morris advised the committee that as part of her participation on the PC Website Committee, she would be writing the content of some sections and will be submitting the draft to the ARC for their comments.

Other Agenda Items

None

Next Meeting

The next regularly scheduled meetings of the ARC will be at the Yellow Farmhouse at 7:00 p.m. on Wednesday, March 05, 2014. The subsequent meetings of 2014 are as follows: April 02, May 07, June 04, July 09, August 06, September 03, October 01, November 05 and December 03.

Adjournment

Sandi Morris made a motion to adjourn the meeting at 7:34p.m, seconded by Rod Berry. The motion was carried unanimously.

Colleen Liberacki, Recording Secretary

This document is subject to correction as noted on next meeting's minutes.